

Services Committee - Library Budget 2023-24

Saltash Town Council

For the 7 months ended 31 October 2023

| Account | Actual 2022/23 | EMF Balances B/F 2022/23 | To/From Reserves & Budget Virements 2023/24 | Budget 2023/24 | Actual YTD 2023/24 | Budget Available 2023/24 | Budget 2024/25 | Budget 2025/26 | Budget 2026/27 | Budget 2027/28 |
|--|-------------------|--------------------------------|---|-------------------|-----------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Library Operating Income | | | | | | | | | | |
| Library Income | | | | | | | | | | |
| 4517 LI Library - Replacement Membership Cards | 656 | 0 | 0 | 48 | 305 | (257) | 53 | 58 | 64 | 71 |
| 4518 LI Library - Photocopying Fees | 999 | 0 | 0 | 600 | 449 | 151 | 661 | 727 | 801 | 882 |
| 4524 LI Library Book Sales | 481 | 0 | 0 | 320 | 189 | 131 | 352 | 388 | 427 | 470 |
| 4526 LI Library Activity Income | 0 | 0 | 0 | 250 | 65 | 185 | 275 | 303 | 334 | 367 |
| 4527 LI Library Vending Machines Income | 0 | 0 | 0 | 50 | 0 | 50 | 55 | 61 | 67 | 73 |
| 4529 LI Library Activities Funding Income | 350 | 0 | 0 | 600 | 0 | 600 | 661 | 727 | 801 | 882 |
| Total Library Income | 2,485 | 0 | 0 | 1,868 | 1,007 | 861 | 2,057 | 2,264 | 2,494 | 2,745 |
| Total Library Operating Income | 2,485 | 0 | 0 | 1,868 | 1,007 | 861 | 2,057 | 2,264 | 2,494 | 2,745 |
| Library Operating Expenditure | | | | | | | | | | |
| Library Expenditure | | | | | | | | | | |
| 6900 LI Rates - Library | 13,473 | 0 | (720) | 15,804 | 13,099 | 1,985 | 17,400 | 19,157 | 21,092 | 23,223 |
| 6901 LI Water Rates - Library | 558 | 0 | 0 | 364 | 191 | 173 | 401 | 442 | 486 | 536 |
| 6902 LI Gas - Library | 4,788 | 0 | 0 | 5,623 | 9 | 5,614 | 6,190 | 6,816 | 7,504 | 8,262 |
| 6903 LI Electricity - Library | 1,494 | 0 | 0 | 5,000 | 743 | 4,257 | 5,505 | 6,061 | 6,673 | 7,347 |
| 6904 LI Fire & Security Alarm - Library | 629 | 0 | 500 | 1,033 | 1,133 | 400 | 1,137 | 1,252 | 1,378 | 1,518 |
| 6908 LI Cleaning Materials & Equipment - Library | 1,072 | 0 | 0 | 1,854 | 247 | 1,607 | 2,041 | 2,248 | 2,475 | 2,724 |
| 6909 LI Boiler Service & Maintenance - Library | 858 | 0 | 0 | 1,135 | 194 | 941 | 1,250 | 1,376 | 1,515 | 1,668 |
| 6910 LI General Repairs & Maintenance - Library | 991 | 0 | 2,075 | 2,270 | 3,958 | 387 | 2,500 | 2,752 | 3,030 | 3,336 |
| 6911 LI TV License & PRS - Library | 0 | 0 | 0 | 428 | 296 | 132 | 471 | 519 | 571 | 629 |
| 6913 LI Refreshment Costs - Library | 0 | 0 | 0 | 284 | 9 | 275 | 313 | 344 | 379 | 417 |
| 6914 LI Equipment - Library | 155 | 0 | 0 | 750 | 0 | 750 | 826 | 909 | 1,001 | 1,102 |
| 6918 LI Professional Fees (Private Contractors) | 11 | 0 | 0 | 20,000 | 0 | 20,000 | 22,020 | 24,244 | 26,693 | 29,389 |
| 6920 LI Legionella Risk Assessment - Library | 385 | 0 | 0 | 495 | 210 | 285 | 545 | 601 | 661 | 728 |
| 6921 LI IT & Office Costs - Library | 2,498 | 0 | 0 | 1,652 | 1,179 | 473 | 1,818 | 2,002 | 2,204 | 2,427 |
| 6922 LI Library Activities | 2,883 | 0 | 250 | 2,370 | 2,022 | 598 | 2,609 | 2,873 | 3,163 | 3,483 |
| 6975 LI Home Library Service | 0 | 0 | 302 | 0 | 234 | 68 | 0 | 0 | 0 | 0 |
| 6923 LI PWLB Loan Repayment & Interest | 12,420 | 0 | 2,000 | 23,000 | 12,299 | 12,701 | 23,000 | 23,000 | 23,000 | 23,000 |
| Total Library Expenditure | 42,216 | 0 | 4,407 | 82,062 | 35,822 | 50,647 | 88,026 | 94,596 | 101,825 | 109,789 |
| Library Staffing Expenditure | | | | | | | | | | |
| Library Staff Expenses | 103 | 0 | 0 | 2,144 | 24 | 2,120 | 1,996 | 2,198 | 2,420 | 2,144 |
| 6682 ST LI Staff Training (Library) | 0 | 0 | 0 | 1,101 | 168 | 933 | 1,025 | 1,129 | 1,243 | 1,368 |
| Library Staffing Costs | 131,675 | 0 | 875 | 136,189 | 88,618 | 48,446 | 128,105 | 141,044 | 155,289 | 170,973 |
| Total Library Staffing Expenditure | 131,778 | 0 | 875 | 139,434 | 88,810 | 51,499 | 131,126 | 144,371 | 158,952 | 174,485 |
| Total Operating Expenditure | 173,994 | 0 | 5,282 | 221,496 | 124,632 | 102,146 | 219,152 | 238,967 | 260,777 | 284,274 |
| Total Library Operating Expenditure | 173,994 | 0 | 5,282 | 221,496 | 124,632 | 102,146 | 219,152 | 238,967 | 260,777 | 284,274 |
| Total Library Operating Surplus/ Deficit | (171,508) | 0 | (5,282) | (219,628) | (123,625) | (101,285) | (217,095) | (236,703) | (258,283) | (281,529) |
| Library EMF Expenditure | | | | | | | | | | |
| 6971 LI EMF Saltash Library Property Refurbishment | 10,741 | 213,363 | 21,000 | 10,000 | 74,859 | 169,504 | 0 | 0 | 0 | 0 |
| 6972 LI EMF Library Equipment & Furniture | 830 | 11,522 | (2,075) | 0 | 0 | 9,447 | 0 | 0 | 0 | 0 |
| 6973 LI EMF Loan Repayments | 0 | 23,000 | (23,000) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6974 LI EMF Library Funding | 1,340 | 1,180 | (250) | 0 | 0 | 930 | 0 | 0 | 0 | 0 |
| 6698 ST LI EMF Staff Contingency (Library) | 0 | 15,000 | 0 | 0 | 0 | 15,000 | 0 | 0 | 0 | 0 |
| Total Library EMF Expenditure | 12,911 | 264,065 | (4,325) | 10,000 | 74,859 | 194,881 | 0 | 0 | 0 | 0 |
| Total Library Expenditure (Operational & EMF) | 186,905 | 264,065 | 957 | 231,496 | 199,491 | 297,027 | 219,152 | 238,967 | 260,777 | 284,274 |
| Total Library Budget Surplus/ (Deficit) | (184,420) | (264,065) | (957) | (229,628) | (198,484) | (296,166) | (217,095) | (236,703) | (258,283) | (281,529) |

To/From Reserves & Budget Virements 2023/24

- Virement from General Reserves to Library Staffing Costs - £875 - PE 99/22/23
- Virement from 6974 EMF Library Funding to 6922 Library Activities - £250 - LI 64/22/23
- Virement from 6973 EMF Loan Repayment to 6923 PWLB Loan Repayment & Interest - £2,000 - LI 26/23/24
- Virement from 6900 Rates - Library to 6975 EMF Home Library Service - £220 - LI 26/23/24
- Virement from 6973 EMF Loan Repayment to 6971 EMF Saltash Library Property Refurbishment - £21,000 - LI 30/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,000 - LI 34/23/24
- Virement from 6900 Rates - Library to 6904 Fire & Security Alarm - Library - £500 - LI 45/23/24
- Virement from 6972 EMF Library Equipment & Furniture to 6910 General Repairs & Maintenance - £1,075 - LI 50/23/24
- 6904 LI Fire & Security Alarm - Library. Actual 23/24 includes costs of £185 relating to 22/23
- 6975 LI Home Library Service - includes £82 received from CC for mileage reimbursement